



Childcare Monitor

Volunteer Job Description

Agency: Families Moving Forward (FMF)

Agency Mission: Families Moving Forward helps families in the crisis of homelessness find their way home. We provide temporary housing, case management, skills education, and connection to community resources to help parents and children thrive in stable homes.

Major Objectives: Assist Early Childhood Specialist and FMF staff with monitoring and oversight of children (6 months - 4 years) while parents are attending evening programming.

Qualifications: Volunteers must meet the following qualifications to be considered for this opportunity

- At least 18 years or older – not currently enrolled in Durham Public/Charter schools
- Trustworthy
- Agree to a criminal background check
- Comfortable working with children
- Comfortable working in a residential setting with individuals experiencing homelessness
- Access to reliable transportation to and from Families Moving Forward

Time Commitment

Weekly commitment; Tuesday - Thursday evenings; 6:00pm-7:00pm; arrive at least 10-15 minutes early for set-up.

Specific Duties:

- Engage infants, toddlers and preschoolers in general or structured play
- Create the program curriculum; as requested, for children between the ages of 6 months- 4 years
- Keep playroom space clean before and after the children arrive for programming
- Set up room/clean up room for daily activities
- Inform staff of issues or concerns regarding children
- Provide positive reinforcement and promote healthy, non-violent behaviors
- Follow all agency policies and procedures
- Maintain confidentiality, dignity, empowerment and respect with all clients, staff and volunteers of FMF

Training and Preparation:

All volunteers are required to complete pre-service orientation online and additional training is provided on-site during initial onboarding and on an ongoing basis.

Location:

Families Moving Forward
300 N. Queen Street
Durham, NC 27701

Assignment Supervisor:

Tiffany King, Early Childhood Specialist

Interested in this position? Contact:

Anna Krecklow, Volunteer Engagement Coordinator
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