

# **Rotational Volunteers**

## **Volunteer Job Description**

### Agency: Families Moving Forward

#### **Agency Mission:**

Families Moving Forward helps families in the crisis of homelessness find their way home. We provide temporary housing, case management, skills education, and connection to community resources to help parents and children thrive in stable homes.

### Major Objectives:

Members of an organization/group/congregation provide dinner for families in the NEST (in shelter) once per quarter. Members also provide childcare \*as needed\* after dinner while parents are attending adult programming.

### **Qualifications:**

Volunteers must meet the following qualifications to be considered for this opportunity

- At least 18 years or older not currently enrolled in Durham Public/Charter schools
- Comfortable working with children
- Comfortable working in a residential setting with individuals experiencing homelessness
- Access to reliable transportation to and from Families Moving Forward
- Organization/group/congregation must have an identified coordinator

### **Specific Duties:**

Volunteers will bring dinner to provide for up to 18 residents in the shelter. They will set up, serve, and help clean up the meal.

### Training and Preparation:

Volunteers who are interested have the option of shadowing a current rotational volunteer.

### Time Requirement:

Rotational volunteers provide meals once per quarter (typically every 3 months) throughout the year (3-4 times yearly). Dinners are provided on Tuesdays, Wednesday, and Thursdays of every week. Volunteers are asked to arrive between 5:00 pm - 5:15 pm to set up, dinner is served from 5:20 pm - 5:50 pm, and childcare \*as needed\* is provided from 6:00-7:00pm.

### Location:

Families Moving Forward 300 N. Queen Street Durham, NC 27701

### **Assignment Supervisor:**

Anna Krecklow, Volunteer Engagement Coordinator Email: anna@fmfnc.org Phone: 919-683-5878 ex. 31

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